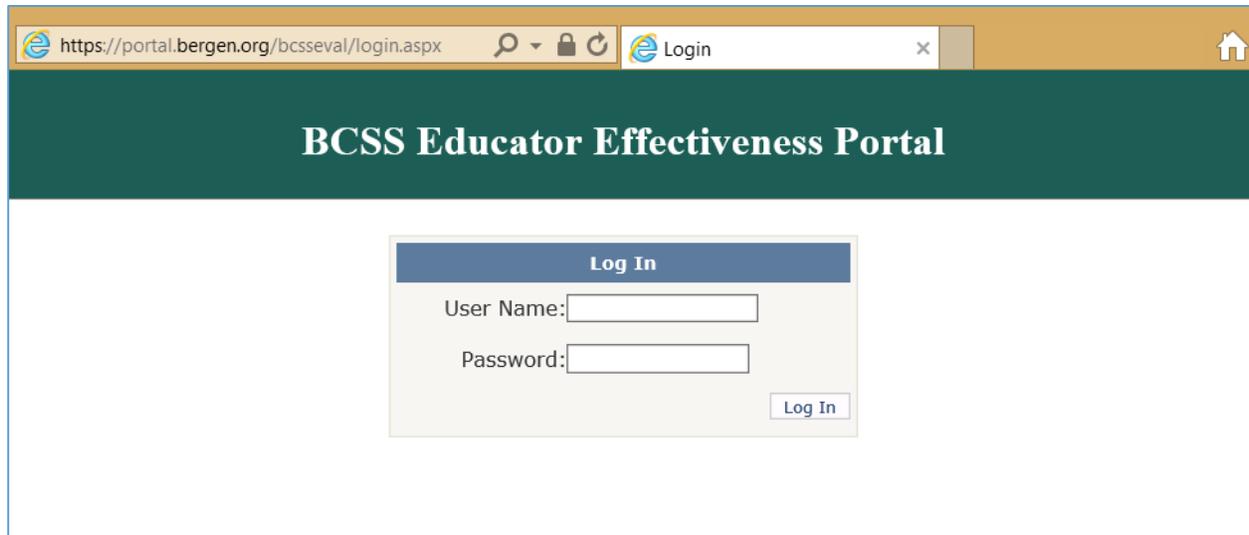


Bergen County Special Services

Teacher SGO Entry Portal

1. Log in: <http://portal.bergen.org/bcsseval>
 - a. Use your district assigned username and password



The screenshot shows a web browser window with the address bar displaying <https://portal.bergen.org/bcsseval/login.aspx>. The page title is "BCSS Educator Effectiveness Portal". The main content area features a "Log In" form with the following fields and buttons:

- Log In** (header)
- User Name:
- Password:
-

2. Select CREATE to enter SGO detail screen



The screenshot shows the "Teacher's Assessment" screen in a web browser. The address bar displays <portal.bergen.org/bcsseval/teacherAssessment.aspx>. The page has a navigation bar with "Home", "2014 - 2015", and "Logout". Below the navigation bar, there are two tabs: "SGO" (selected) and "PDP". The main content area displays a table titled "Teacher: AATest AATest" with the following data:

	ID	Type	Status	ObservationDate	Evaluator
EDIT	4550	SGO	APPROVED	Aug 23, 2014	ATestEval ATestEval
CREATE	4551	SGO	ASSIGNED	Aug 23, 2014	ATestEval ATestEval

SGO DETAIL SCREEN:

Complete the following fields:

1. **Class Assignment:**
2. **SGO Type:** Select Growth or Mastery
 - a. **Growth:** Growth oriented SGO's use some sort of baseline data (i.e. pre-assessment) to set a goal for increases in student performance. This is usually expressed in terms of a percentage increase in a score or an increase in certain performance levels for a detailed rubric.
 - b. **Mastery:** Mastery SGO's set a target score for a particular assessment or cumulative score on a series of assessments.
3. **Grade Level:**
4. **Total Number of Students Covered by SGO:**
5. **Approved Assessments:**
 - a. i.e. Portfolio - Pre/Post Assessment, Rubrik, Data Sheets, Previous Year Progress Reports, DAR, Standardized Tests, etc.
6. **Baseline Data:**
 - a. i.e. Self-contained class for students with significant cognitive & physical disabilities

June 2013 Data/Progress Reports, APA/NJ ASK Data, September 2014 baseline/pre assessment, etc.
7. **Student Growth Objective:**
 - a. i.e. This SGO includes all of my students and the following Common Core Standard for Speaking & Listening SL.3.4, SL.4.4, SL.5.4
By May 1, 2014, at least 4 out of 6 of my students will increase use of functional vocabulary through their primary mode of communication with supports as per the IEP from baseline by ____%.
By May 1, 2014, at least 2 out of 6 of my students will increase use of functional vocabulary through their primary mode of communication with supports as per the IEP from baseline by ____%.

8. SAVE

Teacher SGO

portal.bergen.org/bcsseval/createSGO.aspx?

Home 2014 - 2015 Logout

SGO for AATest, AATest

Teacher: AATest, AATest

School: NA Class Assignment: [text box]

SGO Type: Growth Observation Date: 08/23/2014

Grade Level: [dropdown] Course Term: [dropdown]

Evaluator: ATestEval, ATestEval Position: Test

Total # of Students Covered by SGO: [text box]

of students who achieved target score: [text box]

Approved Assessments: [text box]

BASELINE DATA:
(Please include what you know about your students' performance/skills/achievement levels at the beginning of the year, as well as any additional student data or background information used in setting your objective.)

[text box]

Student Growth Objective:
(*All anchor assessments should have signed approval sheet attached.)

[text box]

SGO Status: PENDING (Note: Select "COMPLETED" only after you fill out all the text field above)

Supporter Docs:
Choose File | No file chosen Save PDF File

Save

PDF Documents: [Approval Check List](#) | [Approval Form](#) | [Final Scoring](#)

EXAMPLE

SGO for [Redacted]

Teacher: [Redacted]

School: Bleshman Regional Day School Class Assignment: Self-Contained

SGO Type: Growth  Observation Date: 08/23/2014

Grade Level: 04 Course Term: Full Year

Evaluator: ATestEval, ATestEval Position: [Redacted]

Total # of Students Covered by SGO: 8

of students who achieved target score: []

Approved Assessments: Portfolio - Pre/Post Assessment, Rubrik, Data Sheets, Previous Year Progress Reports, DAR, Standardiz

BASELINE DATA:
(Please include what you know about your students' performance/skills/achievement levels at the beginning of the year, as well as any additional student data or background information used in setting your objective.)

Self-contained class for students with significant cognitive & physical disabilities
June 2013 Data/Progress Reports, APA/NJ ASK Data, September 2014 baseline/pre assessment, etc.

Student Growth Objective:
(*All anchor assessments should have signed approval sheet attached.)

This SGO includes all of my students and the following Common Core Standard for Speaking & Listening SL.3.4, SL.4.4, SL.5.4

By May 1, 2014, at least 4 out of 6 of my students will increase use of functional vocabulary through their primary mode of communication with supports as per the IEP from baseline by %

SGO Status: PENDING (Note: Select "COMPLETED" only after you fill out all the text field above)

Supporter Docs:
Browse... [Save PDF File](#)

[Save](#) PDF Documents: [Approval Check List](#) | [Approval Form](#) | [Final Scoring](#)

Don't forget to SAVE when finished. The SGO will be open and Editable until your supervisor "APPROVES" the SGO. At that point, you will no longer be able to EDIT and your SGO is "LIVE."